Amador County Department of Social Services

Social Worker I or II – Child Protective Services

Amador County Department of Social Services is seeking enthusiastic applicants to fill its Social Worker positions. Under close supervision and as part of a work team, the Social Worker performs basic social services casework; identifies client needs for more intensive casework services and provides referrals; carries a caseload of moderately difficult cases; manages a caseload of increasingly difficult cases; and performs other related work as assigned. This full-time position will be located in Sutter Creek, California.

The Social Worker position provides ongoing opportunities for career advancement, training and daily satisfaction. By collaborating with other branches under the Social Services umbrella and community partnerships, caseworkers help strengthen families and improve the wellbeing of residents. Amador County welcomes, values and encourages diverse voices, opinions, perspectives and backgrounds to foster an environment where all viewpoints are appreciated. The Social Services Department currently has a team of approximately 46 dedicated members serving Amador County residents.

For more information regarding the job of a Social Worker, you are invited to watch this job preview at: [http://www.mss.ca.gov/SocialServicesPositions/SocialWorkerVideo](http://www.mss.ca.gov/SocialServicesPositions/SocialWorkerVideo)

Final Application Date: Friday, April 13, 2018 at 5:00 PM PST

MINIMUM QUALIFICATIONS

Social Worker I

Pattern 1: Graduation from an accredited four-year college or university;

OR

Pattern 2: Successful completion of thirty (30) college semester units (45 quarter units) from an accredited college or university, including fifteen (15) semester units (22.5 quarter units) in social welfare, social/human services, sociology, or other social or behavioral science*;
AND

One (1) year of full-time experience in the Social Service Aide, Eligibility Worker II, Employment and Training Worker II or comparable classification; OR Three (3) years of full-time experience providing direct client services to disadvantaged adults or children in a private or public agency.

Social Worker II

Pattern 1: One (1) year of full-time experience performing entry level social work case management in the Social Worker I classification in an Interagency Merit System (IMS) county;

OR

Pattern 2: One (1) year of full-time social work case management experience**; AND Thirty (30) college semester units (45 quarter units) from an accredited college or university, including fifteen (15) semester units (22.5 quarter units) in social welfare, social/human services, sociology, or other social or behavioral science*

*Examples of acceptable social or behavioral science courses include: anthropology, criminal justice, education, ethnic studies, history, human development, human services, law, nursing, nutrition, psychology, public health, social welfare, sociology, welfare, women’s studies.

**Qualifying social work case management includes direct case work management, such as: assessment, evaluation; conducting investigations of abuse and neglect; preparing court reports; responsibility for a long term caseload, monitoring compliance through home calls and other personal contact; collaboration with other agencies and linking clients to resources and programs; development of a case plan, modification of case plans as needed/required; and authority to impose sanctions or implement actions that impact services.

PLEASE NOTE: Applicants who anticipate receiving their Bachelor's Degree within three months of the application deadline may apply, but will not be eligible for appointment until they have received their degree.

While the above requirements outline the minimum qualifications, applicants may be further evaluated for qualifications beyond those listed. Those applicants that are determined to be most highly qualified will be invited to participate in the next step of the selection process.

ADDITIONAL INFORMATION

- The ability to speak, read and write Spanish in addition to English would be an asset in this position, but is not required.
- A valid driver’s license may be required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Positions may require pre-employment screening, including background checks, and fingerprinting.
- Government agencies accessing US government information, which include federal tax information must ensure that background investigation requirements for all agency employees and contractors that have access to federal tax information are consistent to the IRS background investigation requirements for access to federal tax information. A background check may be required if the position requires access to these types of records. Background requirements consist of three components which include, fingerprinting, citizenship verification and local law enforcement checks. State agencies must conduct investigation during time of hire and ensure a reinvestigation is conducted 10 years from the date of the previous background investigation for each employee that has access to federal tax information.

VETERANS PREFERENCE

If you would like to request Veteran’s preference points as part of the application packet, please submit a copy of your DD-214 form. Applicants must fax or email a copy of the DD-214 form to CPS HR at 916-648-1211 or mss@cpshr.us by the application deadline listed on the job bulletin.
**SALARY RANGE**

- Social Worker I - $3,845 - $4,673/month
- Social Worker II - $4,236 - $5,150/month

**TENTATIVE EXAM DATES**

- Written Exam – Saturday, April 28, 2018
- Oral Exam – Week of: May 21, 2018

**EXAMINATION INFORMATION**

If supplemental questions are included as a part of this job bulletin, applicants may be rated based upon their responses to the supplemental questions. If rated, only those that are determined to be highly qualified will be invited to participate in the next step of the selection process.

**BENEFITS**

- Generous vacation and sick leave plans from the first year
- 12 paid holidays
- Annual Step Increase (A-B 6 months, B-C-D-E 1 year)
- Longevity Pay (10, 15 & 20 year)
- Medical, dental, vision insurance with substantial employer paid contribution
- Employee Assistance Program (EAP)
- $100 Wellness Reimbursement
- CalPERS Retirement
- Social Security
- Life Insurance ($12,000)
- Other Voluntary Benefits (457 Plans, Aflac, Liberty Mutual, Long Term Care)

**SPECIAL TESTING ARRANGEMENTS**

Special testing arrangements may be made to accommodate applicants for disability, military, or religious reasons. If you require such arrangements, please contact CPS HR Consulting at mss@cpshr.us or 916-471-3507 upon notification that your application has been approved. Documentation from medical, military, school, or church officials outlining the accommodation request must be received by our office a minimum of five business days prior to a scheduled examination.

**LEARN MORE**

For further information about the position click here: [https://secure1.cpshr.us/mss_jobs/InfoListings.aspx](https://secure1.cpshr.us/mss_jobs/InfoListings.aspx)

For further information about the application and selection process, foreign degree equivalency, etc. click here: [http://www.mss.ca.gov/](http://www.mss.ca.gov/)
ABOUT AMADOR COUNTY

Billed as “The Heart of the Mother Lode,” Amador County is located in the Gold Country in the Sierra Nevada mountains of California. Though geographically one of the smallest counties in California, Amador County offers several bodies of water, from lakes, to reservoirs and rivers, and is home to over 40 different wineries and vineyards. Residents and visitors in Amador County enjoy year-round recreation and activities, with hiking trails for all abilities, as well as fishing, cycling, skiing, and golf. The county is also host to a myriad of music events, festivals, local sporting events, and Daffodil Hill, aptly named for the over 300,000 daffodils in bloom in season.

HOW TO APPLY

Applicants must submit a completed online application, including any of the additional documents/materials indicated. Additional documents/materials are included in the online application. Apply online by logging onto https://secure1.cpshr.us/mss_jobs/JobListings.aspx and click “Apply Now!” for this position. The list of supplemental questions can be viewed by clicking on this link: Supplemental Questions. Note: Your application and any additional material become the property of CPS HR Consulting. Please make a copy for your file. This bulletin will not be available online after the application deadline.

QUESTIONS AND CONTACT

CPS HR Consulting
Merit System Services Unit
2450 Del Paso Road, Suite 220
Sacramento, CA 95834
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Email: mss@cpshr.us
Phone: (916) 471-3507

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