**Position:**
Social Worker, (BSW)  Spanish Speaking, C-DAC

**Reports to:**
Integrated Behavioral Health Program Manager

**Relationships with:**
Director of Clinic Operations, providers, clinical support staff

**Date:** January 2018

**Primary Location:** Palo Alto, Mountain View, Sunnyvale

**Organization:** Since 1972, MayView has provided quality primary health care services to patients from low-income, diverse backgrounds in Northern Santa Clara County. We operate three clinic locations in Palo Alto, Mountain View and Sunnyvale, serving more than 11,000 patients with 20,000 medical visits annually.

**Position Summary:**
MayView Community Health Center is looking for a Spanish-speaking, social worker with a Bachelor’s degree who can provide a range of social work services. The Social Worker should be able to effectively assess and intervene with substance abuse. This position will be a part of our Integrated Behavioral Health team. The Social worker will report to the IBH Program Manager, work closely with primary care physicians, provide guidance to patients to support their emotional and social service needs.
Duties and Responsibilities:

- Work closely with the patient’s care team to meet health management goals.
- Counsel and advise patients on how to improve their health and well-being.
- Facilitate the full utilization of community resources to help patients meet their essential and basic needs.
- Assist in the screening of MayView CHC patients for depression as well as drug, alcohol, and tobacco use.
- Be available to Primary Care Providers (PCPs) for warm hand-offs when patients are being screened for depression and drug, alcohol, and/or tobacco use.
- Participate in the SBIRT program to provide support, offer health education and counseling, and work with patients and clinicians to develop a recovery treatment plan.
- Guide patients to decrease their substance use, using Motivational Interviewing and other interventions.
- Manage patient referrals to both the recovery treatment groups and the treatment centers for serious mental illness.
- Document all contact with patients and updates on referrals in the EHR.
- Care for patients in a manner that is respectful, understanding, and promotes individual self-worth and self-direction.
- Provide regular reports on patient progress to IBH manager.

Education, Experience, Certification:

- Bachelor’s degree in social work.
- Certified in Drug and Alcohol Counseling from an accredited professional or educational institution. (preferred)
- Knowledgeable about community resources and skill in making effective decisions.
- Experience in health coaching and health education.
- Excellent verbal and written communication skills and a demonstrated ability to adapt communication styles to diverse populations.
- Excellent interpersonal skills with the ability to foster trust and respect among patients from diverse language and cultural backgrounds.
• Strong ability to motivate, inspire, and persuade patients to affect positive change.
• Ability to counsel both teens and adults.
• Knowledge and understanding of HIPAA regulations is required.
• Proficient computer skills, including Microsoft Office Excel, Word, and PowerPoint, and the ability to meet EHR documentation requirements.
• Experience in a community healthcare setting is strongly preferred.
• Proof of auto insurance as well as a valid driver’s license is required.

**Working Conditions:**

Will be working in a fast paced non-profit community health clinic environment. Will need to be able to walk, stoop, bend, lift and carry up to 25 lbs. without aid. Will do extensive work on the computer and the telephone in communicating with staff and clients responding to inquiries, etc. Normal working hours will be from 8:00 am to 5:00 pm although hours, including weekends, may vary depending upon need. Will need to work independently and meet deadlines while also being an effective team member and collaborating with the agency-wide management team. May be required to work at 3 different clinic sites, possibly moving between clinics within the same day.

**Status:**

• This is a full time exempt position.
• This is an OSHA at risk position.
• Salary is dependent on experience.

Final candidates receiving an offer must pass a background check/drug screen. Qualified applicants with arrest and/or conviction records will be considered for employment in a manner consistent with Federal, state and local laws. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran, or disability status.

**Interested Candidate should apply directly to:**

Carolyn Purcell   cpurcell@mayview.org