The BA in Social Work is a two-year (four semester) program designed for full-time study. Students are admitted during the previous year’s Fall Semester only. As a cohort group, students typically begin and end the program at the same time, and are expected to complete their BASW degree requirements in two years.

ADMISSION AND ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be eligible for review by the School of Social Work:

1. Admission to the Bachelor of Arts in Social Work major is limited to students at the upper division level (60 units for transferring students and less than 96 for continuing students).
2. Be a current SF State student OR eligible for admission to undergraduate studies at San Francisco State University. An application to the University should be submitted online via CSU Mentor at [www.csumentor.edu](http://www.csumentor.edu) between October 1, 2015 and November 30, 2015.
3. Meet the general university admission requirements for upper-division applicants. Students must have completed the Lower Division General Education curriculum (or equivalent) and have junior standing (60 units or more) at San Francisco State University.
4. Have an all-college total GPA of 2.0 (California residents) or 2.4 (non-residents) or higher at the time of application.
5. Complete the five required prerequisite courses with either a “C-“ grade or higher prior to admission into the BASW Program. If applicants have not completed all five prerequisites and are considered for admission, they will be placed on the waiting list.
   - a. Introductory-level course in Human Biology (BIO 100 or equivalent- lab not required)
   - b. Macro Economics (ECON 100 or ECON 305 or equivalent)
   - c. Introductory Psychology (PSY 200 or equivalent),
   - d. Introductory Sociology (SOC 105 or equivalent), and
e. English 214 (Second Year written composition) or equivalent prior to entering the BASW program

APPLICATION PROCEDURE

Please read the information provided and follow the instructions. Incomplete or incorrect applications will not be reviewed.

Current SFSU Students

Students already enrolled at San Francisco State University and who meet the eligibility requirements described above can obtain access to the BASW supplemental application forms/documents at http://socwork.sfsu.edu/admissions/basw. The deadline for submission of the BASW supplemental application is Tuesday, December 15, 2015.

Transfer Students

Transfer students must submit two separate applications:

1. Complete the SFSU Application for Admission online using CSU Mentor, www.csumentor.edu, by the November 30, 2015 deadline. All official college transcripts must be sent to the SF State Office of Undergraduate Admissions by the due date.

2. Complete the School of Social Work supplemental application. After completing the CSU Mentor application, students who meet the eligibility requirements described above can access the supplemental application forms/documents at http://socwork.sfsu.edu/admissions/basw. The BASW supplemental application deadline is Tuesday, December 15, 2015.

Transfer Course Work to Meet Prerequisites

To determine if the School of Social Work prerequisites have been met, the articulation agreement between SFSU and any California’s public college or university can be accessed at www.assist.org.

*ASSIST is an online student-transfer information system that shows how course credits earned at one public California College or university can be applied when transferred to another. ASSIST is the official repository of articulation for California’s public colleges and universities and provides the most accurate and up-to-date information about student transfer in California.

If no courses are articulated to serve as prerequisites, or if there are concerns about prerequisites, you may contact the School of Social Work. All prerequisites are essential for BASW program admission.
DEADLINES

1. The CSU Mentor application is due on **November 30, 2015**.
2. The BASW Supplemental Application is due on Tuesday, December 15, 2015.

APPLICATION SUBMISSION

A complete supplemental application to the BASW Program must include – **Incomplete applications will not be reviewed**:

- A fully completed and signed application form
- Copies of transcripts (unofficial is accepted) from all college or university work completed. Include proof that **all five prerequisites** (Human Biology, Macroeconomics, Psychology, Sociology, and 2nd year English composition) have been completed.
- A written personal statement that documents interest in or experience with social work and human services; addresses community service, civic engagement, and voluntarism; indicates values and commitment to the profession; and reveals educational goals consistent with the School’s mission
- A resume
- **One letter of reference in a sealed envelope.** Letters that do not meet this guideline will not be read by the Admissions Committee. (Reference letters should be sent directly to the applicant and the applicant must submit them with the admissions packet).
- BASW Verification Form for each employment and/or professional experience listed on the application.
- After assembling all the materials: application, transcripts, personal statements, resume, letter of reference, and verification form, the applicant may personally hand in (no later than 4PM on 12/15/15) or mail the entire packet to the School of Social Work.
- Mailed BASW application packet **must be postmarked** on or before Monday, December 14, 2015.

The SFSU School of Social Work address is:

**School of Social Work**  
**BASW Admissions, HSS 227**  
**San Francisco State University**  
**1600 Holloway Avenue**  
**San Francisco, CA 94132**

For questions, please contact the School of Social Work at 415-338-1003, or send an email message to **socwork@sfsu.edu**.