

SFSU Title IV-E Child Welfare Training Project Information Sheet

1. Nature of the Stipend

The IV-E stipend provides support of \$18,500 per year for two years. The stipend is given directly to the student and it is disbursed two times a year, once in the fall semester and once in the spring semester. Students must complete two years of internship. The first-year internship is working with qualifying IV-E clients and is decided upon with the Director of Field Education. The second year is done in a Bay Area county public child welfare agency. Field credit is not granted for life experience or previous work experience. Students are strongly encouraged to confer with Financial Aid counselors to explore how the stipend can best address individual financial assistance considerations.

2. Work Requirements

Students must sign a contract agreeing to “pay back” the stipend by securing a qualifying position with a state public child welfare agency within one year of graduating. Students must complete two years of uninterrupted services within their agencies. Students who took educational leave from their employment agency must return to work in their home county upon graduation unless there are no qualifying child welfare positions available.

3. Work Interruption

A graduate who terminates employment before the payback requirement is completed must repay the prorated stipend. Hardship extensions or waivers due to county budget layoffs may be applied for and granted by the SFSU Title IV-E Coordinator, but may only postpone the work requirement for up to one year. Waivers of repayment for permanent disability or death can be granted through the petition process approved by CalSWEC, the *California Social Work Education Center*.

4. Pay Back Requirements

Students are responsible for payback of the stipend, plus 6% interest and all associated collections costs for failure to:

- a) Maintain good standing in the MSW program
- b) Complete the MSW degree within the standard two-year period (unless a hardship extension is granted)
- c) Keep SFSU informed of employment work status and progress toward meeting contractual obligations
- d) Accept and/or obtain a qualifying position
- e) Qualify for employment, as a result of failing an interview, medical or psychological exam, or criminal clearance
- f) Maintain a conviction-free felony record
- g) Maintain employment and complete work requirement (unless a hardship extension is granted)
- h) Demonstrate and continuously uphold conduct consistent with the NASW Code of Ethics and California statutory standards of professional social work practice

5. Selection of Students

All students who meet general admissions standards and who have a defined and dedicated interest in child welfare are eligible to apply. Priority is given to current employees of child welfare service agencies granted educational leave. Applicants who have language skills meeting community needs are encouraged to apply.

Additionally, students selected for the stipend must be able to pass a criminal background check to work in public child welfare and must possess a valid drivers license.

For further information, please go to the California Social Work Education Center (CalSWEC) website at:

<http://calswec.berkeley.edu/child-welfare>



MSW Program with Title IV-E Stipend Admission Application Information

Three-step process:

1. **Apply to SF State University via CALSTATE APPLY:** <https://www2.calstate.edu/apply>

For information on how to navigate CALSTATE APPLY, please go to the Graduate Studies website:

<http://grad.sfsu.edu/>

2. **Apply to the MSW Program via your Cal State Apply submissions. Please see the list below for MSW Application requirement:**

- Personal Statement (Questions on CALSTATE APPLY) *
- Writing Assessment (Question on CALSTATE APPLY) *
- Resume (please use template on our website: <http://socwork.sfsu.edu/admissions/msw>) *
**Upload your Personal Statement, Writing Assessment and Resume to the Documents section on CALSTATE APPLY.*
- Three Reference Forms (<http://socwork.sfsu.edu/admissions/msw>)**
***Recommender will be submitting the Reference Forms directly to CALSTATE APPLY. Please make sure you provide your recommender's name and email on CALSTATE APPLY under Evaluation Section.*

3. **Apply to the Title IV-E Child Welfare Training Program via your Cal State Apply submissions. Please see the list below for the Title IV-E Application Packet (<http://socwork.sfsu.edu/admissions/msw>):**

- A completed, type-written Application Form*
- Personal Statement (questions provided) *
- Signed Declaration Form*
**Upload your Title IV-E Application Form, Title IV-E Personal Statement and signed Declaration Form to the Documents section under "Supplemental Materials" on CALSTATE APPLY.*

IF YOU ARE APPLYING WITH YOUR CURRENT AGENCY SUPPORT, Letter of Support from the Agency Director and Proof of Educational Leave (if applicable).

**Upload your letter of support with your Title IVE App to the Documents section under "Supplemental Materials" on CALSTATE APPLY.*

MSW Application and all other required supplemental supporting documents are due no later than: **December 31, 2019**